



High School Endorsement: *Business & Industry*

Do you like
working with
numbers, reading
and analyzing
reports, preparing
financial statements?

Learn to be
a bookkeeper,
income tax preparer,
accounts receivable/
payable clerk, or
financial planner.

Get paid from
\$9.89 to \$47.39
per hour, depending
on education and
experience.*

*Workforce Solutions of the Coastal Bend
Targeted Occupations List 2018-19



Consult your local college or
university advisor or websites
for specific degree plans.

Certificate: Accounting Technician – 30 Total Hours
Courses you will need:

Introduction to Accounting I	ACNT 1303
Business English or English Core	ENGL 1301
Business Math or Math Core	MATH 1332
Business Computer Applications	BCIS 1305
Business Principles	BUSI 1301
Forensic Accounting	ACNT 1305
Introduction to Computerized Accounting	ACNT 1311
Federal Income Tax: Individual	ACNT 1331
Computerized Accounting Applications Practicum- Acct. Tech./Bookkeeping	ACNT 1313
Seminar	ACNT 2268
	ACNT 1178

Bold = Core

Associate in Applied Science Degree: Accounting Specialist – 60 Total Hours
Use the courses listed above, plus the following:

Principles of Financial Accounting	ACCT 2301
Federal Income Tax for Partner. & Corp.	ACNT 1347
Special Topics in Accounting	ACNT 1391
Principles of Managerial Accounting	ACCT 2302
Composition II	ENGL 1302
Business and Professional Communication	SPCH 1321
Introduction to Ethics	PHIL 2306
Principles of Macroeconomics	ECON 2301
Federal Government	GOVT 2305
Core Math or Natural Science	MATH 1314

Bold = Core

Bachelor of Applied Science Degree – Applied Leadership – 120 Total Hours
Use the courses above, plus the following:

U.S. History to 1865	HIST 1301
State and Local Government	POLS 2306
Essentials of Geology	GEOL 1303
Art and Society	ARTS 1301
Texas History	HIST 3331
General Psychology	PSYC 2301
Organizational Communication	COMM 4350
Leadership	COMM 3350
Behavior in Organizations	MGMT 3312
Intro. To Public Administration	POLS 3341
Complex Organizations	SOCI 4315
Technical and Professional Writing	ENGL 3301
Nonverbal Communication	COMM 3311
Intercultural Communication	COMM 4345
Persuasion	COMM 3330
Upper Level Electives	15 hours

Bold = Core